

# WORKSITE-SPECIFIC RESPIRATORY PROTECTION PLAN

Once the respiratory hazard evaluation has been completed and the appropriate respirators have been selected, supervisors must develop and implement a written worksite-specific respiratory protection plan for proper respirator use for respirator users under their charge. The written worksite-specific respiratory protection plan must be used in conjunction with the MSU Respiratory Protection Program (MSU RPP) for all routine tasks that require the use of respiratory protection. All individuals using respiratory protection equipment must be familiar with the contents of this plans and the MSU RPP, which individuals may request from their supervisors, or can be found on the EH&S website.

The Worksite-Specific Respiratory Protection Plan is the responsibility of departmental supervisors. It must contain worksite-specific procedures and hazards assessments addressing the hazards in the workplace and the respiratory protection selected. EH&S is available to assist the supervisor in the implementation of this plan. Departmental supervisors can use the following template to design a worksite-specific respiratory protection plan customized for their workplace by inserting the appropriate information as needed.

## Program Information

This worksite-specific respiratory protection plan should include the following information:

- Respiratory hazard exposure assessment (performed in partnership with EH&S)
- Selection of respirators and filter/cartridges (performed in partnership with EH&S)
- Cartridge change-out schedule (if applicable)
- List of departmental respirator users
- Medical clearance, training and fit testing
- Respirator cleaning, maintenance, and storage procedures
- Emergency respirator use procedures and record of monthly inspections (if applicable)
- Additional relevant information and/or documentation.

Changes must be submitted to EH&S. Modification to the worksite-specific respiratory protection plan may be required when any of the following situations present:

- Addition or removal of respirator uses to the plan (required)
- Equipment or process additions and/or modifications
- Work practice alterations
- New inhalation hazards
- Any condition that may affect the proper use of respirator equipment

The departmental supervisor is responsible for ensuring the information in this worksite-specific respiratory protection plan is completed, and updated, when necessary.



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The supervisor is responsible for the administration of the worksite-specific respiratory protection plans for the below mentioned department and for ensuring the information in this plan is complete and updated (when necessary). Prior to completing this plan, contact MSU EH&S for a hazard assessment to determine if respiratory protection is required, and assist with respirator and filter/cartridge selection (if needed).

Department: \_\_\_\_\_ Group: \_\_\_\_\_

Location of Work: \_\_\_\_\_ Date Created: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ email: \_\_\_\_\_

## **Hazard Assessment**

Attach the hazard assessment to this worksite-specific respiratory protection plan. This will document the tasks, task frequency, air contaminants, engineering controls, and any pertinent additional information present regarding respiratory use.

## **Cleaning, Maintenance, and Storage Procedures**

List respirator cleaning procedures (using procedures identified in the MSU RPP or those recommended by the manufacturer:

List respirator inspection and maintenance procedures (using procedures specific to the type of respirator used and location of spare parts, filters, other applicable equipment and/or procedures:

List respirator storage locations:

List any additional relevant information and/or documents pertaining to this worksite-specific respiratory protection plan. Attach supporting documents to this plan (e.g., air monitoring results, respirator manufacturer's literature, fit test certifications, etc.):



